Information for Students Registered for Classes Meeting at Smith College

- All GCC classes held at Smith College will be located in Seelye Hall.
- Room assignments will be posted on the first floor of Seelye Hall the first night of classes and staff will be available to assist you.
- Classes begin Thursday, January 28, 2016 and Tuesday, February 2, 2016.
- On-Site Coordinator: Russell Powell is the GCC coordinator at our Northampton campus. He will be available to students prior to and during class at a table in the first floor hall of Seelye Hall. Additionally, you can reach him by telephone at (413) 834-1066. This is a GCC cell phone with voice mail so you can leave messages if needed.
- Please keep in mind that we are guests of Smith College. GCC students attending classes at Smith College are expected to abide by the same Standards of Behavior and Code of Conduct as students on the main campus. At no time should students or faculty approach the Smith computer technicians in the basement. They are there for Smith students only. Please find the site supervisor to report any issues or ask questions about the computers.
- If you need academic accommodations (i.e. note taking support, specialized furniture, proctoring of exams, etc.) that have been authorized and coordinated by the Disabilities Services Office at GCC, please be sure to present this information/request to your instructor and to me if there are room accommodations as soon as possible. Please create and maintain contact with the Office of Disability Services at GCC at (413) 775-1812 (V/TTY dial 711).
- Purchasing textbooks: For book information and online ordering, visit www.greenfield.bksstr.com. Store hours, return policy, and other pertinent information is posted there. You can also purchase your books through the Bookstore in the Main Building N109A.
- The Smith College Library is available for your use; however, computer labs are NOT available. Copy machines are located in the Library or at Kinko’s. There is a fee for copying.
- Food and beverages in the classroom are not permitted. However, if you have a medical concern that requires you to eat or drink during class time, please notify your instructor. You may need to provide documentation of your need to your instructor.
- Class Cancellations: In the event that classes need to be cancelled for any reason during the semester announcements are made on local radio stations and information can be accessed through the GCC weather line at (413) 775-1010. Information regarding evening classes is available after 4:00 pm. Please note that classes held at Smith College follow the GCC cancellation policy.
- Parking at Smith College: You may park in any parking lot at Smith College in the white lined spaces. During the winter months those spaces may be difficult to determine so we encourage you to use the parking garage on West Street (Route 66) just beyond the Forbes Library on your left. No parking is allowed on the first floor of the garage; parking is free on all other levels. Please note that Smith college security personnel will ticket everyone who is inappropriately parked, including spaces reserved for the handicapped or Smith College personnel. A map of the Smith College Campus is below for your reference.
Working with you for a safe community. The Smith College Department of Public Safety is committed to protecting the lives and property of the Smith College community. As a part of the larger college community, the Department of Public Safety strives to foster an environment where diversity is celebrated; where all are made welcome; and where all rights are preserved. Cell phone users: Please program the number for Public Safety (413/585-2490) in your phone in case of emergency. If you witness a crime or suspicious activity on campus, immediately call the Department of Public Safety by dialing extension 800 from campus phones or by activating any blue-light emergency phone. Give pertinent details you know, including location, nature of the incident, descriptions of persons involved, etc.

Directions to Smith College:
- **From the NORTH:** Take I-91 South to exit 20 (Route 5). Stay on Route 5 until the traffic lights on Route 9. Turn right onto Route 9.
- **From the SOUTH:** Take I-91 North to exit 18. Follow Route 5 North into the center of Northampton. Take a left onto Route 9.
- **From the lights at the center of Northampton:** Follow Route 9 West. At the second set of lights take a Left onto West Street (Route 66). Take your first Right onto Green Street. Student parking is available on the street as well as in the lots on Green Street and near the athletic facilities.
- Go to Seelye Hall, first floor hallway for general information and to find out the classroom location for your course.
- For an interactive map of Smith College, you can visit the Smith website at: [www.smith.edu/map/](http://www.smith.edu/map/).