

*Greenfield Community College
Office of Admission, attn: Gail Tease
One College Drive, Greenfield, MA 01301
Phone: (413) 775-1802*

***Associate Degree Nursing (ADN) Program Application
Fall 2010 Program Entry***

Name _____ Student ID# _____

Address _____ City/State _____

Zip code _____ Email _____

Home phone # _____ Cell phone # _____

Instructions

Complete requirements #1 through #8 on this application, and the attached Student Profile Form, checking the appropriate items in each section. After you have completed all requirements, sign and submit this application according to the submission date below to:

***Office of Admission, attn: Gail Tease
Greenfield Community College
One College Drive, Greenfield, MA 01301***

**Applications for the fall 2010 ADN Program will only be accepted
between September 1, 2009 and February 22, 2010**

The deadline for official transcripts from other colleges is February 1, 2010

You are strongly encouraged to submit your completed *ADN Program Application* as soon as possible on or after September 1, 2009. Documentation for all requirements must be on file at the time you submit your application or it will be returned to you. Applications that are returned may be resubmitted upon completion, but no later than the application deadline.

Any additional support courses in progress during the fall 2009 semester at GCC will be added to your application upon completion. Additional support courses in progress at other colleges will be considered only if an official transcript with final grades is received by the February 1, 2010 transcript deadline (see requirement #6).

If you have ever attended GCC, you must have a cumulative grade point average (GPA) of 2.0 to be eligible to apply to the ADN Program.

Associate Degree Nursing Program Program Application Requirements

Requirement #1: GCC Application for Admission

- _____ Submit a completed *GCC Application for Admission* to the Office of Admission. If you have previously attended GCC but are not currently enrolled submit an *Application for Readmission*. If you are already enrolled at GCC make sure that your current major is Liberal Arts/Health Science with Nursing intent or fill out a *Change of Major/Advisor Form*.
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Requirement #2A: Transfer Credit Evaluation (to be completed **only** by applicants who have previously attended another college or colleges – must check both)

- _____ Submit official transcripts of all previous colleges attended to the Office of Admission. After your transcripts have been reviewed, you will be sent a *Transcript Evaluation Letter* regarding credit awarded and placement testing information. **The final transcript deadline is February 1, 2010. All transcripts must be received by this date in order to be considered.**
- _____ Receive a *Transcript Evaluation Letter* from the Office of Admission, and complete placement testing if indicated in your letter. **Do not submit your Program Application until you have received your Transcript Evaluation Letter or your application will be returned to you.**

Requirement #2B: Placement Testing (to be completed **only** by applicants who have not attended another college – must check both)

- _____ Complete placement test in English.
- _____ Complete placement test in math (within five years).
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Requirement #3: Math (check only one)

- _____ Receive an algebra placement test score of 52 or higher within the last five years, OR
- _____ Complete Introductory Algebra (MAT 105) or higher level math course at GCC, with a grade of C+ or better within the last five years, OR
- _____ Complete an equivalent math course at a previously attended college with a grade of C+ or better within the last five years (refer to your *Transcript Evaluation Letter*).
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Important Information: IDS 110, Math and the Nursing Role in Medication Administration.

Students who are accepted to the ADN Program are required to complete IDS 110 by the end of Summer Session I with a grade of B or better. It is highly recommended that you register for this course as soon as possible. Failure to complete this course will make you ineligible for the ADN Program.

Note 1: Completion of IDS 110 is not required prior to submission of this application but it will positively affect your status in the selection process if it is completed.

Note 2: Transfer credit is not available for IDS 110, however, students who have taken a medical calculations course and a pharmacology course at another college may waive this requirement through proficiency exam, with approval of the Transfer Credit Evaluator only.

Requirement #4: English (check only one)

- _____ Complete English Composition I (ENG 101) at GCC, or at a previously attended college (refer to your *Transcript Evaluation Letter*), with a grade of C or better, OR
- _____ Demonstrate college level English skills through placement testing OR completion of developmental coursework (i.e. placement test score of 88 in Sentence Skills and 77 in Reading Composition, OR grade of C in ENG 090 and COL 090). Equivalent developmental coursework from other colleges will be considered.
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Requirement #5: Written Essay

- _____ Complete the written admission essay. This one-page essay evaluates your written communication skills. The essay is prompted by a choice of questions, and must be written in the GCC Testing Center on computer. Call the Testing Center at (413) 775-1147 to schedule.

Previously written essays will not be accepted. Students who have completed the essay in a previous year must re-take the essay before submitting their Fall 2010 Program Application.

Requirement #6: Academic Courses: Complete **at least ten credits** from the list of courses below, including one four-credit BIO course. Check all courses below that have been successfully **completed**.

_____	BIO 195	Anatomy & Physiology I	(4 cr)	C+ required within 5 years
_____	BIO 196	Anatomy & Physiology II	(4 cr)	C+ required within 5 years
_____	BIO 205	Microbiology	(4 cr)	C+ required within 5 years
_____	ENG 101, 103, or 105	English Composition I	(3 cr)	C required
_____	ENG 112, 114, or 116	English Composition II	(3 cr)	C required
_____	SOC 101	Principles of Sociology	(3 cr)	C required
_____	PSY 101	Principles of Psychology	(3 cr)	C required
_____	PSY 217	Human Growth & Development	(3 cr)	C required within 5 years
_____	Humanities elective	Refer to GCC catalog	(3 cr)	C required
_____	Or, equivalent course(s) from a previously attended college.			

- _____ Check here if you enrolled in additional courses from the list above during the fall 2009 semester **at GCC**.

- _____ Check here if you enrolled in additional courses from the list above during the fall 2009 semester **at another college** (we must receive updated transcript by February 1, 2010).

2010 High School Graduates: If you will be graduating from high school in 2010 from a college preparatory program and you have an average of B (80%) or higher and rank in the upper third of your graduating class, you may be eligible to waive Requirement #6. Submit your *ADN Program Application* and an official high school transcript at the end of the fall 2009 semester, but no later than February 22, 2010. Final acceptance will be contingent upon maintaining your GPA and class ranking upon graduation.

Requirement #7: Submit your completed ADN Health Requirements Form to the Health Services Office (check all)

- _____ Collect past immunization records and get required immunizations and blood test(s). (Section I)
Note: You may submit this section if you have received at least two doses of Hepatitis B vaccine.
- _____ Fill out your health history form; sign the student statement and release of information. (Sections II, III and IV)
- _____ Have a physical exam by your health care provider on or after September 1, 2009. **Exams completed before this date will not fulfill the application requirement.** Remember to bring your *Health Requirements Form* to your appointment for your provider to complete and sign. (Section V)

Important information about health requirements: It is your responsibility to make sure that your health care provider orders all required tests and immunizations, and provides documentation of results; and it is your responsibility to schedule appointments early enough to insure that your immunizations will be completed before the application deadline of February 22, 2010.

Section VI – Tuberculin Skin Test (PPD/Mantoux) can be separated from the packet and held until you are accepted to the ADN Program. Accepted students will complete this between June 1 and July 15.

Requirement #8: Submission of this application to the Office of Admission between September 1, 2009 and February 22, 2010.

All of my application requirements for the ADN program have been completed.

Student's signature _____ Date _____

Students who are selected for the ADN Program from the applicant pool will be mailed letters of acceptance in April 2010. A waiting list of additional qualified applicants will be maintained only until the first day of summer orientation. Students who are not selected for fall 2010 must reapply if interested in being considered for a subsequent year. Contact the Office of Admission, attn: Gail Tease, for an *ADN Program Application* and submission dates for subsequent years.

Office Use Only:	
_____	_____
Date received by the Office of Admission	Signature/ Admission Staff
_____	_____
Second submission date, if applicable	Signature/ Admission Staff

Please note that requirements and procedures for application to health occupation programs are subject to revision. It is the responsibility of the student to maintain contact with the Office of Admission regarding changes to requirements and procedures.

Greenfield Community College
 Associate Degree Nursing Program
Student Profile Form

Name: _____ Student ID: _____

Date of Birth: _____

Male Female Transgender

Previous Degrees Completed:

College	Degree Completed (AS, BS, MS)	Major	Year Graduated

Have you previously applied to the ADN Program at GCC? yes no
 If yes, what year did you apply?

Is English your primary language? yes no

If no, what is your primary language? _____

**Greenfield Community College
Associate Degree Nursing Program**

ADDITIONAL REQUIREMENTS for ENROLLMENT

For students accepted to the ADN Program for fall 2010

(Please detach this page from the *ADN Program Application* and retain for your records)

Enrollment in the ADN Program is conditional upon completion of the following items. Detailed information about completing these requirements will be sent to students accepted to the ADN Program. The information below will help you to plan ahead for the timely completion of requirements in the event you are accepted.

- 1. Completion of IDS 110, Math and the Nursing Role in Medication Administration,** with a grade of B or better. This course will be offered in the fall, spring and first summer session.
- 2. Criminal Offender Record Information (CORI) Request Form.**
- 3. Proof of CPR certification** (Health Care Provider level) by July 1, 2010.
- 4. Mandatory attendance at Orientation.** Two consecutive days in summer, dates announced in April after acceptance letters are sent.
- 5. Completion of Tuberculin skin test (PPD/Mantoux)** between June 1 and July 15, 2010. See the *Health Requirements Form*, Section VI.
- 6. GCC grade point average (GPA) of 2.0.** Only applies to students who have complete coursework at GCC.

APPLICATION PROCESS for FALL 2011 and BEYOND

The information below is for students who will not have their application requirements completed in time to apply for fall 2010.

- ***ADN Program Applications* for fall 2011 will be available in the summer 2010.**
- **Begin working on the completion of requirements #1 through #6 of the attached *ADN Program Application*.** Academic advisors are available to help you with course selection.
- **Do not complete requirements #7 and #8 until the *ADN Program Applications* are available for the year that you are applying.** The dates and deadlines will be specific to the year of application.
- **“Math and the Nursing Role in Medication Administration” (IDS 110) is required prior to enrolling in the ADN Program.** Plan to complete this course as soon as possible after you have met the pre-requisite of MAT 105 (or equivalent).
- **Applicants who are not selected for their desired year will have to reapply to be considered for a subsequent year.**

If you have any questions about the completion of these requirements, please contact Gail Tease in the Office of Admission at (413) 775-1802, or by email at tease@gcc.mass.edu, or Laura Earl in the Dean of Student and Academic Affairs Office at (413) 775-1816, or by email at earl@gcc.mass.edu.