



Renewable Energy/Energy Efficiency

Registration Checklist for: *(Read only the section that pertains to you.)*

- Current GCC students
- New GCC Students or
- Construction/RE/EE Sector Workers

To Register FOR CREDIT :

(These courses are listed on the course flyers as SCI.)

- **Current GCC students:**
 - Enrolled students should register for classes with their advisor or contact the advising center (775-1339) or <http://www.gcc.mass.edu/offices/aac/title3/> starting April 6th.
 - Former GCC students who have taken courses but are not currently enrolled should contact the registrar to “readmit” at 775-1801. Make sure to get your advisor’s name and contact information.
 - Confirm that you meet course pre-requisites. *(Check the attached course flyer or check the online course guide at www.gcc.mass.edu/academics for pre-requisites.)* Contact your advisor or advising center (775-1339) with questions.
 - Make sure your signed registration form gets to the registrar OR that your advisor registers you online.**
- **New students:** *You are a new student if you have never taken a credit course at GCC.*

You may apply for full or part-time admission to GCC.
(Or you may register for individual classes without being enrolled in the college as a GCC student starting April 21st.)

 - To apply to the RE/EE certificate or Associates of Arts Degree with Renewable Energy/Energy Efficiency option, call 775-1801 or see: <http://www.gcc.mass.edu/admission/apply.html>
 - To meet prerequisite requirements for any course listing in the RE/EE program, either:
 - Complete the College Placement Test (CPT). Contact the Testing Center to schedule a placement test: 775-1147. There is no charge for testing.
 - Or submit official college transcripts documenting that prerequisites have been met to Student Services, GCC.
 - Confirm that you meet course pre-requisites. *(Check the attached course flyer or check online course guide at www.gcc.mass.edu/academics for pre-requisites.)* Contact your advisor or advising center (775-1339) with questions.
 - Make sure your signed registration form gets to the registrar OR that your advisor registers you online.**

For more information about the **Renewable Energy / Energy Efficiency Certificate Program** or the **Associates Degree in Renewable Energy/Energy Efficiency** see: http://www.gcc.mass.edu/departments/science/renewable_energy.html

If you currently work in the construction sector or the RE/EE sector, you may take these courses credit-free.

To register FOR CREDIT-FREE:

(These courses are listed on the course flyers as CSW.)

- Fill out a registration form** available from the registrar’s office or from <http://www.gcc.mass.edu/media/docs/cg/register.pdf>
- For questions regarding the advantages of registering either for credit or credit-free, contact Jesse Barba at barbaj@gcc.mass.edu
- Send your signed registration form to Jesse Barba, GCC, Greenfield MA 01301 or barbaj@gcc.mass.edu.
- You will then receive a confirmation that you are either in the class or on the waiting list.

4/6/09

Which option to take . . .credit or credit-free?

Sustainable Practices in Construction (SPC) courses may be taken at no cost by construction sector workers and SPC Partners for credit (SCI) or credit-free (CSW). Below are some considerations to assist with that decision.

CREDIT: Course code of SCI on registration form

- Student must pass placement test requirements (e.g. MAT 090) or demonstrate proficiency (e.g. official transcripts)
(Note: Students may take up to two placement tests at no cost. Call 775-1147.)
- Student is awarded official record of course completion and grades (GCC transcript)
- Credit is easily applied to any GCC program (certificate, degree, etc.)
- Student is connected to all credit-related support services at the college
- Provides credit for other venues - such as career advancement linked to credits (four-year and beyond education)
- May be eligible for financial aid
- Recognition for academic achievement

NON CREDIT/CREDIT FREE: Course code of CSW on registration form

- No placement tests or other matriculation requirements EXCEPT IN CERTAIN COURSES. (Note: placement tests often help advisors place students in appropriate-level classes; free placement tests are available for credit-free students.)
 - Allows self-paced learning and self-driven decisions about level of participation in assignments (e.g. optional completion & grading of assignments)
 - Will receive a certificate of completion if student meets completion criteria (75% attendance)
 - No grades will be assigned
 - No official record of grades awarded to student (e.g. transcript)
 - Processes (e.g. documenting academic work, proficiency test, etc.) & cost associated with later conversion to credit, if possible at all
- ❖ Students in credit or credit-free courses are eligible to sit for any certification exam based on course hours (e.g. NABCEP Basic Knowledge Exam).
- ❖ Anyone seriously interested in GCCs certificate or associate's degree program in Renewable Energy / Energy Efficiency should take courses for credit.
- ❖ If you want to explore the possibility of taking credit courses, please contact Student Services at 775-1801.