GREENFIELD COMMUNITY COLLEGE
CHANGE OF MAJOR/ADVISOR FORM

INSTRUCTIONS:
1. Complete and sign this form and submit it to Enrollment Services (C103).
2. Once your request is processed, you may confirm these changes by checking your MyGCC account.

Student Name ________________________________________________
Address ______________________________________________________
________________________________________________________________
City State Zip
Student ID# __________________________ Phone Number ______________
Email: _________________________________________________________

☐ Check here if you did not attend GCC last semester.   ☐ Check here if you are a transfer student.

CHECK APPROPRIATE BOX BELOW:
☐ Change of Major and Advisor*
☐ Change of Major Only (This request may require a change of advisor.)
☐ Change of Advisor Only  Reason for Change:

*Business majors: If you are changing to a major in the Business Department, it is recommended that you see Thom Simmons (E132F, 775-1482) or Doug Wilkins (E132P, 775-1480), Department Co-Chairs, prior to submitting form.

Current major ______________________________________________________________________

New major requested ____________________________________________________________________

Current advisor ______________________________________________________________________

Information about changing advisors: A new advisor will be assigned to you who has experience in your chosen major. However, if you would like to request a specific advisor, you must get that advisor’s signature before submitting this form.

Requested advisor’s printed name ____________________________________
Requested advisor’s signature _____________________________________
Date ______________

☑ Student Signature __________________________________________ Date __________

Office Use Only

New major code ________________________________________________
☐ Transcript Evaluation needed (pull folder for evaluator)
New advisor ___________________________________________________
New student type code __________________________________________
☐ CORI packet required (ECE, LHS, HSV, CRJ, CJC, MAC) ______________
☐ CORI hold entered _____________________________________________
☐ CORI packet sent _____________________________________________

(Revised: 10/14)