GREENFIELD COMMUNITY COLLEGE
CREDIT FOR LIFE EXPERIENCE

Criteria
In order to receive Life Experience Credit, the student must meet the following criteria:

- The student must be matriculated and enrolled in a degree program at Greenfield Community College before such credit will be granted.

Process
In order to consider a request to receive Life Experience Credit a student must complete the following steps:

- Meet with the Department Chair/Program Coordinator and provide all the necessary documentation from former employers, agencies, etc., on agency letterhead.

- Submit written documentation requesting the course that they are applying for, describing all related personal experiences, to the transcript evaluator.

- Program Chair/Coordinator will complete the “Petition for Life Experience” form, either accepting or denying the request for life experience and forward to the appropriate Dean.

- The Dean will review the “Petition for Life Experience” form, either accepting or denying the request for life experience and return application packet to the transfer evaluator.

- Courses are entered into the Banner system and a letter with copy of student’s transcript is sent to the student. All documentation is kept in the student’s admission file.
GREENFIELD COMMUNITY COLLEGE
PETITION FOR LIFE EXPERIENCE

Student Name: ___________________________ Date: ________________

Student Number: _________________________

Faculty Member Name: _______________________

Course(s) to be considered for Life Experience credit:

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Name</th>
<th>Credits</th>
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Is the student currently enrolled at GCC: ☐ Yes  ☐ No  

Life experience credit cannot be given until student is matriculated.

Faculty Member Recommendation:

________________________________________  ☐ Approve  ☐ Deny

Signature

Program Coordinator/Director Recommendation (if different than faculty member):

________________________________________  ☐ Approve  ☐ Deny

Signature

Dean Recommendation:

________________________________________  ☐ Approve  ☐ Deny

Signature

Please attach any back up materials to support your decision and submit this form to Laura Earl, Student and Academic Affairs. Credit will be recorded on the students’ GCC transcript.

Revised 4/12 lje