Call to Order at: 12:03 by President Burton-McLaughlin

Present: President Burton-McLaughlin, Trustee McCaughey, Treasurer Hlavaty, Co-Secretary Hurd, Co-Secretary Huenneke, Senator Curtis, Senator Murray and Advisor McEntee.

Absent: Vice-President Carlton and Senator Boram
Motion: Motion made by Senator Murray to excuse Vice-President Carlton and Senator Boram
Second: Co-Secretary Hurd
Vote: 5 Aye, 2 Nay

Guests: Arielle Phillips, Ryan Aiken, Bob LaPalme, Sher Hruska and Amy Proietti.

Review and approve minutes from December 16, 2013
Motion: Trustee McCaughey
Second: Senator Murray
Vote: Unanimous

Internal Reports:

1. Treasurer Report:
   Student Senate Operating Balance: $7,145.00
   Student Senate Reserve Balance: $4,366.87

2. Advisor Report: If Senators are interested in joining committees, they should meet with Advisor McEntee. There are four Senate positions and a Senate President position to be filled during this semester’s Senate elections. Applications can be found in the East building, the Main building and Student Life. Advisor McEntee mentioned that replacement student ID cards currently cost $15 when the actual cost of the cards is about $1.50 each. She suggested Senate make a proposal to lower the cost to $5 dollars instead of $15. Senate agreed to do make this proposal. Also, Advisor McEntee is cancelling the February 7 Student Leadership Roundtable.

Special Orders:

1. RAVE ALERT – Jeff LaFrenier: During the discussion with President Pura and Bill Mayrose, Senate volunteered to help get students to sign up for RAVE ALERT. RAVE ALERT is an emergency system that alerts students, faculty and staff to building closings due to an emergency. RAVE ALERT is strictly for emergencies, not general closings. It takes two minutes to sign up for RAVE and students do not
have re-signup every semester, it is done automatically. Also requested money from Senate to purchase four $25 gift cards to bookstore for raffle and $105 for eight pizzas. **Motion made to take $205 from Senate reserve.**

Motion: Senator Murray  
Second: Trustee McCaughey  
Vote: Unanimous

2. **East Building Space Discussion – Ryan Aiken:** Has gotten a lot of feedback from faculty/staff but not as much from students. Vending machines can currently read credit cards and there was some discussion about adding vending machine feedback to the cafeteria survey. Sher Hruska asked about whether or not the vending machines will have the ability to read SNAP cards sometime soon, but Aiken was unsure about that. Also discussed Senate purchasing tables for the second floor core. Tables would be $300 each and Senate would like to get four to overlook the lobby. Senate agreed to submit a proposal to pay for half the cost, which would most likely come out of the operating budget.

3. **Art Policy Discussion – Kit Carpenter:** Senate agreed to hold off on the discussion and suggested that Terry Lin be invited to participate.

4. **Senate Chairing Discussion – Mary McEntee:** Both President Burton-McLaughlin and Vice-President Carlton are graduating this semester and are taking part in a human services practicum. Training starts February 24, 2014 and they will be missing several Senate meetings. In the meantime, someone must chair Senate meetings. President Burton-McLaughlin suggested having either the co-secretaries chair the meeting or allowing each Senator to have the chance to chair one meeting. Senate favored the second option over the first.

**New Business:**
- **Fitness Center – Bob LaPalme:** Announced that he may so come to Senate to request money for a new elliptical because the current one is broken and may not last the semester. The cost of fixing the current elliptical would be almost as much buying a new one, which would be about $5,000. Wanted to give Senate a heads-up that he may be coming with a budget request.

**Announcements:**
- **Next Senate meeting:** February 24, 2014 C201  
- **Next All College meeting:** February 10, 2014 Stinchfield  
- **MCLA Student Leadership Conference:** February 8, 2014  
- **Campus Safety Information Session:** February 11, 2014 12:30pm – 1:30pm, C208  
- **Pizza with the Prez:** February 12, 2014 12-1pm, C208  
- **RAVE ALERT signups:** February 10 9:00 AM-3:00 PM (Main Core Lobby), February 18 12:00 PM – 8:00 PM (Main Core Lobby), February 25 9:00 AM – 3:00 PM (East Building) and February 26 9:00 AM – 3:00 PM (East Building).

**Adjournment:** 12:45  
Motion: Senator Murray  
Second: Co-Secretary Hurd  
Vote: Unanimous