Present: Bob Pura, Tim Braim, Marie Breheny, Regina Curtis, Mary Ellen Fydenkevez, Leo Hwang, Elaine Lapomardo, Shannon Larange, Catherine Seaver, Peter Sennett

Absent: Anna Berry, Brian Kapitulik, Karen Phillips and Alyce Stiles

1. Minutes
The minutes of the February 20, 2018 President’s Staff meeting were approved.

2. Announcements
Elaine shared information on upcoming recruitment events. OLP Information Sessions are scheduled for March 7th, April 5th, and May 1st to promote enrollment in the program. The Office of Admission is hosting two upcoming recruitment events, a Guidance Counselor Breakfast, to be held on Thursday, April 26th and an Accepted Student Day on Friday, May 4th. She also reported, at the request of Marketing and as follow-up to an increased marketing effort in Hampshire County, enrollment of Hampshire County students in an Intersession course was looked at for this year compared to last. She was happy to report the enrollment increased from 11 students last year to 25 students this year.

Catherine reported Sue Belcher is assessing and evaluating our current academic calendar structure, including looking at possibilities of the addition of a “reading day.” She asked members of President’s Staff to share any suggestions with her including things that are currently working or could use improvements.

Mary Ellen reported the CCP, Centralized Clinical Placement organization, will be doing an educational fair roadshow. The fairs will feature all Health Occupation majors and will be located at various hospitals across the regions. She and Nancy Craig-Williams contacted Mark Hudgik and the Admission’s Office is enthusiastically on board to participate.

3. Grants
Regina reported the College will be applying for a Bullet Proof Vest Grant through the U.S. Department of Justice’s Office of Justice Programs. This grant provides funding to purchase bullet proof vests for armed officers. The grant requires a 50/50 match and is in the $2,500 range.

4. Dual Enrollment
President’s Staff discussed continuing the first course free program for dual enrollment students in our service region. After looking at the enrollment/retention data provided by
Mark Hudgik and the program’s success, President’s Staff decided to continue the program another year.

5. Fees
Bob reported a fee proposal must be submitted to the Board of Trustees within the next few months for approval. This includes any per credit or program specific fees, particularly the OLP program changes. He also reported the Student Senate is still in the process of discussing a Student Activity fee change which would also need to be approved by the Board.

6. Western MA Public Higher Education Legislative Breakfast
Bob reported this year’s Western MA Public Higher Education Legislative Breakfast, held on March 2nd, was well attended, in spite of the stormy weather. He presented this year’s budget ask. Bob will forward the presentation materials to President’s Staff.

7. GHS Project Outcomes
Leo shared information on the projected student outcomes from the pilot developmental courses being taught at Greenfield High School in conjunction with GCC faculty. This opportunity has created the foundation for stronger, more insightful relationships between faculty at GHS and GCC. It has also provided a better understanding of the current challenges facing our high school students.

Meeting adjourned at 4:07 p.m.

Submitted By: Shannon Larange