GREENFIELD COMMUNITY COLLEGE
Board of Trustees Meeting
June 27, 2018 8:30 a.m.
President’s Conference Room – C201


Absent: Robert Cohn and Cady Coleman

Others Present: President Robert Pura, Shannon Larange, Regina Curtis, Marie Breheny, Anna Berry, Elaine Lapomardo, Alyce Stiles, Brian Kapitulik, Scott Cote, Tim Farrell, Catherine Seaver, Karen Phillips, and Peter Sennett

Call to Order
The meeting was convened by Trustee Sillin at 8:31 a.m.

Minutes
On a motion by Trustee Mass and seconded by Trustee Melconian, the Board of Trustees voted unanimously to approve the draft minutes of the April 11th, April 23rd, April 25th, April 27th, April 30th, May 2nd and May 15th meetings as presented.

GCC Alumni Survey and UMASS Transfer Rates (presentation attached)
Marie Breheny, Director of Assessment presented results from the recent survey administered to GCC Alumni and data recently released for transfer rates to UMASS. The Alumni Survey was designed to gather information about what they learned at GCC and how that learning prepared them for further education and careers. Marie reported GCC remains a leader in the community college system for transfer to UMASS, GPA, and persistence rates.

Committee and Liaison Reports/Updates

Academic Affairs
No Report.

Finance Committee
Quarterly Financial Report
Karen Phillips reviewed the highlights of the financial report ending March 31, 2018. She reported revenue is currently up $175,606 from its projected level as of March 31st. Expenditures projected are currently over budgeted level by $20,662 due primarily to an increase in the utility supply charge and Presidential Search expenses. As of March 31, 2018 there is a net savings of $154,944 versus budgeted level for this time.

On a motion by Trustee Melconian and seconded by Trustee Mass, the Finance Committee recommends approval by the Board of Trustees of the Quarterly Financial Report and Certification Statement submitted by the President for quarter ending March 31, 2017. All were in favor. The motion carried.

Fiscal Year 2018 Annual Budget
Karen Phillips explained because the College still does not know the final amount appropriated from local and state allocations for FY19 and expenditures need to be approved by the Board of Trustees by July 1st in order to operate annually, the College is requesting spending authority of up
to $6,221,570 (1/3 of FY18’s budget) for the next four month period. Karen reported the College has taken numerous steps to ensure a final balanced budget will be presented to the Board of Trustees subsequent to the final FY 2019 allocation being authorized to Greenfield Community College by the Commonwealth. The FY2019 budget will be presented to be voted on at the October Board of Trustees meeting.

On a motion by Trustee Mass and seconded by Trustee Melconian, the Finance Committee recommends the Board of Trustees approve expenditure authority of up to $6,311,065 state and local revenues in order to conduct the business of the College for the period July 1 through October 31, 2018. All were in favor. The motion carried.

**Student and Program Fees**

Karen Phillips reported the College is requesting up to a $5.00 per credit fee increase for Fiscal Year 2019 along with a change to the Outdoor Leadership Program fee structure (outlined in motion below). The requested increase is based upon a projected 6% decline in enrollment and is consistent with other community colleges in the state system.

On a motion by Trustee Melconian and seconded by Trustee Mass, effective for Fall 2018, the Finance Committee recommends the Board of Trustees approve an increase to the College Service Fee up to $5.00/credit ($196.00/credit) from the current fee of $191.00/credit. The Committee also recommends the Board of Trustees authorize the Board Chair in collaboration with the President to set the actual fee for Fall 2018 based on the FY 2019 state budget allocation. All were in favor. The motion carried.

On a motion by Trustee Higgins and seconded by Trustee Moscaritolo effective Fall 2018, the Board of Trustees hereby approves changes to the following Outdoor Leadership Program Fees (see below) All were in favor. The motion carried.

The current fee structure for Outdoor Leadership majors is changed from a $1,750 per semester flat fee to a per class rate of:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>OLP 112</td>
<td>Wilderness Orientation Expedition for OLP</td>
<td>$525</td>
</tr>
<tr>
<td>OLP 111</td>
<td>Intro to Outdoor Adventure Skills</td>
<td>$475</td>
</tr>
<tr>
<td>OLP 116</td>
<td>Adventure Prog Plan &amp; Fieldwork I</td>
<td>$75</td>
</tr>
<tr>
<td>OLP 120</td>
<td>Wilderness Med Prep Rescue</td>
<td>$200</td>
</tr>
<tr>
<td>OLP 143</td>
<td>Backcountry Travel Instr. I</td>
<td>$350</td>
</tr>
<tr>
<td>OLP 210</td>
<td>Wilderness First Responder</td>
<td>$50</td>
</tr>
<tr>
<td>OLP 201</td>
<td>Individual Project in OLP</td>
<td>$50</td>
</tr>
<tr>
<td>OLP 216</td>
<td>Adv. Project Plan &amp; Fieldwork II</td>
<td>$100</td>
</tr>
<tr>
<td>OLP 230</td>
<td>Rock Climbing Instructor</td>
<td>$400</td>
</tr>
<tr>
<td>OLP 231</td>
<td>River Canoe Instructor</td>
<td>$350</td>
</tr>
<tr>
<td>OLP 234</td>
<td>Challenge Course Practitioner</td>
<td>$250</td>
</tr>
<tr>
<td>OLP 238</td>
<td>Coastal Kayak Instructor</td>
<td>$475</td>
</tr>
<tr>
<td>OLP 148</td>
<td>Ice Climbing</td>
<td>$175</td>
</tr>
<tr>
<td>OLP 149</td>
<td>Intro to Nordic Skiing</td>
<td>$150</td>
</tr>
</tbody>
</table>

*Foundation Liaison*
Trustee Barrett reported the Foundation once again exceeded their Annual Campaign goal. Approximately $979,000 has been raised so far from with three days left to count. She applauded the work for the Foundation Office Staff, Board, and volunteers.

**Personnel & Policies Committee**
No Report.

**Student Senate**
No Report.

**Alumni Liaison**
No Report.

**Public Comments**
Former Trustees Tim Farrell and Scott Cote spoke to the inspirational work of President Pura and thanked him always going above and beyond not only for the College, but for this community.

**President’s Report**
President Pura reported Secretary Peyser contacted the office confirming the Capital Bill Bond had been approved by the Governor and GCC will be receiving 5.3 million for deferred maintenance. President Pura reminded everyone that the power and mobility of our mission can never be understated. He stated its importance is seen everywhere and drives democracy as well as strengthens our economy and communities. He went on to say, “as goes the community colleges, so goes the economy, as goes the community colleges, so goes democracy, and as goes the community colleges, so will go the Commonwealth.” President Pura expressed he believes this is true at the local, state and national levels. He then spoke to the writings of Horace Mann, and the purpose of public education as the “balancing wheel of the social machine,” and how the work of GCC reflects just that. He commended the work of the GCC community and its continued commitment to be student and community centered. He thanked everyone for their work and support over the last 17 ½ years and for the honor of serving as GCC’s President. He concluded his remarks by saying this about GCC, “Lives have changed for the better, families have grown stronger, and so too this community.”

Trustee Sillin thanked President Pura for his unwavering commitment to the community college mission and to the GCC students and community, and for his leadership. She stated President Pura leads by who he is, inclusive, interested, civil, and fair and has been forward thinking in the way he has lead the College.

**Adjournment**
On a motion from Chris Donelan and seconded by Trustee Holich-Moscaritolo the Board of Trustees unanimously voted to adjourn at 9:40 am.

Respectfully submitted by,
Shannon Larange