GREENFIELD COMMUNITY COLLEGE  
Board of Trustees Meeting  
February 26, 2020 8:00 a.m.  
President’s Conference Room – C201

Present: Cady Coleman, Chris Donelan, Claire Higgins, Isaac Mass, Joanne Marqusee, Dorinessy Orphee Meledje and Robyn Provost  
Absent: Chair Robert Cohn and Hector Toledo  
Others Present: President Yves Salomon-Fernandez, Anna Berry, Marie Breheny, Duncan Claflin Regina Curtis, Rosemarie Freeland, Mary Ellen Fydenkevez, Liza Harrington, Leo Hwang, Trevor Kearns, Shannon Larange, Mary McEntee, Joan Murphy, Anne Wiley and Alex Wiltz

Call to Order  
The meeting was convened by Trustee Donealn at 8:03 a.m.

Minutes  
On a motion by Trustee Higgins and seconded by Trustee Provost, the Board of Trustees voted unanimously to approve the draft minutes of the December 18, 2019 with one correction: move Isaac Mass from Absent to Present as he did attend the meeting.

Committee and Liaison Reports/Updates

Academic Affairs  
BACKGROUND:  
Change Biology and Chemistry degrees to Associates in Science degrees. The proposed changes to Associates in Science degrees will not only align GCC’s academic programs in chemistry and biology with the rest of the Commonwealth, but will also help to ensure that GCC graduates will be well-prepared for transfer into Bachelor of Science programs in chemistry and biology with full junior status.

MOTION:  
Based on the recommendation of the President and in accordance with the current policies of the Department of Higher Education, the Academic Affairs Committee requests the Board of Trustees grant approval of an Associates of Science degree in the field of Biology and an Associates of Science degree in the field of Chemistry effective beginning the 2020 Fall semester. This approval is in accordance with the effort by the Department of Higher Education to create pathways within the public higher education system. Motion was made by Trustee Higgins and seconded by Trustee Mass. All were in favor, the motion passed.

Alumni Liaison  
No Report.

Finance Committee
Karen Phillips reviewed the Quarterly Financial Report for the period ending December 31, 2019. Karen reported revenue is currently up approximately $100,000 and expenditures are currently down approximately $662,018 from projected levels for this time. At this time there is a potential of an approximate surplus of $762,175 to be carried forward to the next fiscal year. President Salomon-Fernandez reported the finance team is currently working on strategies around payroll and OPEB reporting in lower those numbers. Trustee Mass expressed the importance of transforming Workforce Development to a profit center and to be thinking about long term sustainability. Trustee Higgins requested a larger presentation for the Workforce Development Strategic Plan. President Salomon-Fernandez reported the Capital and Workforce Development Strategic Plans will be completed by the end of the Fiscal Year.

**MOTION**
Based on the recommendation of the Finance Committee of Greenfield Community College Board of Trustees, Trustee Provost moved the Board of Trustees approve the Quarterly Financial Report and Certification Statement submitted by the President for the period ending December 31, 2019. The motion was seconded by Trustee Mass, all were in favor and the motion passed.

**Foundation Liaison**
Trustee Provost reported the Foundation approved its 2020-2022 Strategic Plan in draft form at its last meeting. It was accepted in draft form as it is intended to be a living document.

**Personnel & Policies Committee**
No Report.

**Student Senate**
Trustee Meledje reported the Senate is currently discussing the designated smoking areas on campus. Some students feel they are still too close to the building while others feel they are located too far to reach in between classes.

**New Business**
Greenfield Community College’s Mission, Vision and Values Statement
Marie Breheny provided background on the process for the creation of Greenfield Community College’s Mission, Vision and Values Statement. She also reported it was endorsed by the GCC College Council on February 10, 2020.

**MOTION:**
Based on the recommendation of the President, endorsement by the Greenfield Community College Council on February 10, 2020 and in accordance with the current policies of the Department of Higher Education, Trustee Mass moved the Greenfield Community College Board of Trustees grant approval of the Mission, Purpose, Vision, and Core Values statement as listed below:

**Mission**
Greenfield Community College provides a high quality education to all who seek the knowledge and skills necessary to thrive and effect positive change in their lives, communities, and the world. With excellence, innovation, and an unwavering commitment to teaching and learning together in an inclusive and caring environment, we empower all learners to reach their full potential.
**Purpose**
Teaching and learning together

**Vision**
GCC aspires to be an agent for a more equitable, just, vibrant, and resilient world through education.

**Core Values**
Inclusion
Transparency
Creativity
Integrity
Innovation
Sustainability

Trustee Provost seconded the motion and the Board voted unanimously in favor of approval.

**President’s Report**
President Salomon-Fernandez provided an update to the Trustees on the NECHE Self-Study Draft and opportunities to provide feedback for this very important document. Trustee Mass asked about the College’s current Pandemic Plan, President Salomon-Fernandez reported we follow all state guidelines but are also currently looking at our internal processes as part of the Emergency Operations Plan.
President Salomon-Fernandez invited Laura Garcia, Chief Information Officer and Stacy Metzger, Chief Marketing Officer to report on the status of Information Technology and Marketing current strategies and projects. Each presented on their respective departments.

**Adjournment**
On a motion from Trustee Mass and seconded by Trustee Higgins the Board of Trustees unanimously voted to adjourn at 8:55 am.

Respectfully submitted by,
Shannon Larange