Present: Chair Robert Cohn, Cady Coleman, Chris Donelan, Carrie Hale, Claire Higgins, Isaac Mass, Linda Melconian, Amy Moscaritolo, Robyn Provost, Liz Sillin
Absent: Martha Barrett
Others Present: President Yves Salomon-Fernandez, Anna Berry, Marie Breheny, Regina Curtis, Rosemarie Freeland, Mary Ellen Fydenkevez, Leo Hwang, Shannon Larange, Mary McEntee, Dorinessy Orphee Meledje, Stacy Metzger, Joan Murphy, Alyce Stiles, Alex Wiltz

Call to Order
The meeting was convened by Chair Cohn at 8:33 a.m.

Minutes
On a motion by Trustee Mass and seconded by Trustee Moscaritolo, the Board of Trustees voted unanimously to approve the draft minutes of the December 19, 2018 and January 23, 3019.

Committee and Liaison Reports/Updates

Academic Affairs
No Report.

Alumni Liaison
Trustee Moscaritolo reported an election for reappointment for her second term as Alumni Liaison Trustee is currently in process. She was happy to report a solicitation was sent to alumni requesting volunteers to read scholarship applications along with recommending recipients and 17 responses were received. She also shared the association is currently planning a reunion of all alumni in April.

Finance Committee
No Report. The meeting scheduled for February 26th will be rescheduled.

Foundation Liaison
Regina Curtis reported for Trustee Barrett. Regina reported Foundation Board Development Retreat is scheduled for March 25th. They are very excited for this opportunity. They are also gearing up to kick off their annual campaign. They have currently recruited approximately 60-65 volunteers and are in the process of promoting “sign up a friend to campaign” promotion hoping to reach 100 volunteers.

Personnel & Policies Committee
Trustee Moscaritolo reported they are beginning the President’s evaluation process.

Student Senate
Trustee Hale reported spring student senate elections have been held and there is a full slate of new senators. They are currently in the process of selecting a representative to the College Council.

**President's Report**
President Salomon-Fernandez recognized Trustee Hale’s service to the Board and her fellow colleagues. She introduced Dorinessy Orphee Meledje who was elected as Student Trustee for the next academic year. Orphee will replace Trustee Hale when her term ends on June 30, 2019. Trustee Hale will provide leadership and guidance to Orphee over the next few months to prepare her for her upcoming term.

President Salomon-Fernandez introduced Dean of Humanities, Leo Hwang, and Dean of Engineering, Math, Nursing and Science, Mary Ellen Fydenkevez and Dean of Workforce Development and Community Education, Alyce Stiles, to the Board. Leo, Mary Ellen, and Alyce presented an overview of academic programs, including the top programs in terms of growth and programs with declining enrollments. President Salomon-Fernandez reported as the College embarks on creating its Master Academic Plan over the summer months they will look at the cost effectiveness of programs, develop department wide strategic plans, and look the needs of the workforce and community. Remaining agile and adaptable to changing needs will continue to be a focus moving forward.

President Salomon-Fernandez reported the data presented at the last Board of Trustees meeting has been shared with the College community. The community appreciated seeing where were are and what challenges we are facing. President Salomon-Fernandez also reported on the status of the College’s accreditation visit scheduled for Fall 2020. The College is deeply engaged in the self-study process spear headed by a strong leadership team with the entire College’s support. With public higher education currently only funded at 56%, the accreditation team will be focused on how we meet that gap. We must remain ready for multiple futures and remain a pillar in the community. She stressed the importance of having the right people in the right places to continue to move the College forward. Change management and leading with empathy will be key.

President Salomon-Fernandez also reported the process for planning the FY20 budget has begun and will include three year forecasting.

**New Business**
Chair Cohn reported there will be three new trustees coming to the Board to fill currently expired term seats. He is waiting to hear information from the Commissioner’s Office. The Board discussed the start time of the meetings and agreed to start meetings at 8:00am.

**Adjournment**
On a motion from Trustee Donelan and seconded by Trustee Higgins the Board of Trustees unanimously voted to adjourn at 9:52 am.

Respectfully submitted by,
Shannon Larange