GREENFIELD COMMUNITY COLLEGE
Board of Trustees Mini Retreat
January 20, 2022 8:00 a.m.
ZOOM

Present: Chair Hector Toledo, Robert Cohn, Cady Coleman, Chris Donelan, Claire Higgins, Evan LeBeau, Isaac Mass, Robyn Provost, and Judith Roberts

Absent: Cady Coleman and Joanne Marqusee

Others Present: Interim President Richard Hopper, Anna Berry, Mark Boudreau, Marie Breheny, Kristin Cole, Mary Ellen Fydenkevez, Daniel Desrochers, Laura Garcia, Charles Jordan, Shannon Larange, Dan Nietsche, Alexis Page, and Karen Phillips

Call to Order
Chair Toledo called the meeting to order at 8:02am. Chair Toledo reminded Trustees about the College’s vaccination mandate and to be sure they submit their vaccination cards to Shannon Larange by the end of April when meetings are scheduled to resume in person. He also expressed his appreciation for the College’s response to the recently burst sprinkler head.

President’s Report
Interim President Hopper reported that although COVID-19 reported cases on campus has slightly risen, they have been isolated instances, and the College has not yet had community spread. He continues to strongly encourage testing.
He reported he has been engaged in a campus utilization study on campus and is working on plans to bring the employees currently located at the Downtown Center back to Main Campus, as well as begin to transition people from the East Building to the Main Building on the Main Campus.
He was happy to share he recently attend the graduation of the latest CNC machinist operators course held at the Franklin County Technical School. The participants are very well poised to get high paying jobs and many have already secured employment.
He reported the DCAMM proposal voted on at the last Board meeting has been submitted. The proposal is to renovate the East Building and update the facility for allied health fields, early childhood education, and workforce development. These areas align with not only the Pioneer Valley Blueprint but also the State’s workforce priorities.
President Hopper met with leaders from the Greenfield School District to discuss dual and concurrent enrollment opportunities for their students.
Interim President Hopper provided an update on the clean up from the burst sprinkler head that occurred a couple weeks ago. Currently, the affected areas have dried out more rapidly than anticipated. The moisture readings in rooms, walls and floors are no longer elevated. The campus has engaged an industrial hygienist from Helene Karl Architects, Inc. to advise the Facilities crew with clean up. The College also hired the firm O'Reilly, Talbert, & Okun (OTO) to conduct internal air quality (IAQ) tests in all affected and adjacent areas this week or next. The relevant reports should be submitted to GCC within a week or so from the date of sample collection.
He shared the College engaged in its first meeting of its Interim Governance Structure. He asked trustees to formally acknowledge the newly created structure and recognize the work of the campus to undergo these shifts and changes.

**Enrollment Update**
Interim President Hopper introduced Anna Berry, Chief Student Affairs Officer and Dean of Students to provide an enrollment update. Anna shared data on the national and local landscapes, along with the current challenges enrollment service departments are facing. She highlighted GCC’s current and future efforts to mitigate the continued enrollment decline.

**Student Satisfaction Survey Update**
President Hopper introduced Marie Breheny, Director of Institution Effectiveness to report on a recent student satisfaction survey that was administered. The survey questions addressed student satisfaction, connections with faculty and staff, barriers to success, modality preferences and plans for Spring registration. The information collected will be used to strengthen the support services offered to students.

**Wireless Update**
President Hopper introduced Laura Garcia, Chief Information Officer. Laura reported the Information Technology team has been engaged in wi-fi signal speed testing and heat maps. She provided an overview of the current plans for deployment of new access points and procuring new cell signal booster system to increase wi-fi signal.

**Adjournment**
On a motion from Trustee Donelan and seconded by Trustee Roberts the Board of Trustees unanimously voted to adjourn at 9:25 am. A roll call vote was taken.

Respectfully submitted by,
Shannon Larange