Associate Degree Nursing (ADN) Program Application for Fall 2020
Advanced Placement for LPNs - Second Year

Valid only for applicants applying between July 1, 2019 and June 30, 2020
This application applies only to applicants who are currently LPNs, or will have completed a PN program by June 30, 2020, who are seeking entry into the second year (third semester) of the ADN Program. A PN license is not required to apply to the ADN Program, but is required for final enrollment.

Name___________________________________________  GCC Student ID# ______________________
Mailing Address__________________________________________________________________________
City/State/Zip_________________________ Email___________________________________________
Preferred Phone ____________________________
 Preferred Name ____________________________

The first step of applying to the program is to meet with Laura Earl (see Requirement #1). Schedule that meeting soon to go over academics and testing.

Submit your application as soon as your requirements are complete.
The waiting list is numbered in order of receipt of completed applications.

Instructions
1. Complete requirements #1 through #8. Check the appropriate item in each section.
2. If you have ever taken classes at GCC you must have a GPA of 2.0 or higher.
3. After you have completed all requirements, sign and submit this application to:
   Office of Admission, Attn: Health Occupations Admission
   Greenfield Community College
   One College Drive, Greenfield, MA  01301

4. If any requirements are not complete your application will be returned to you with an explanatory letter.
5. Upon completion your name will initially be added to a waiting list. Acceptance letters are sent out in the spring when the number of available seats is determined (the date varies annually). If a seat is not available you will remain on the waiting list for an opportunity to enter at a later time.
6. If you are still enrolled in courses which are required to complete this application you may not submit it until final grades are posted. Check your MyGCC for grade posting. If you are attending another college, submit a final official transcript.
7. If you are currently enrolled in a Practical Nursing Program, you may not submit until you have completed the program.
Application Requirements

Requirement #1: Meeting with the Health Occupations Admission Office
A meeting to go over the application process is required. **This should be the first step of the process to ensure all other steps are covered.** Email Laura Earl (earl@gcc.mass.edu) to schedule a meeting.

Enter meeting date here: _____________________  Admission signature: _____________________

Requirement #2: GCC Application for Admission

_____ Submit a GCC online application located on the GCC website at http://web.gcc.mass.edu/admission/.

*Your Program Application and your transcript (if applicable) will not be reviewed until you have submitted a GCC application.*

If you are already enrolled at GCC it is highly recommended to choose Liberal Arts/Health Science with Nursing intent for your major to ensure proper advising as you work on your requirements. To change your major obtain the *Change of Major/Advisor Form* from the Academic Advising Center, room C118.

Requirement #3: High School Transcript

_____ Submit official high school transcript or GED with graduation date to the Office of Admission (graduation date required). **All students must submit regardless of college experience.**

Requirement #4: First year ADN equivalency (check only one)

_____ Graduate from Greenfield Community College Practical Nursing Certificate (PNC) Program within five years prior to entering the second year of the ADN program, OR

_____ Complete, with a grade of 77 or better, the in-house Fundamentals of Nursing Exam (NUR 101) and a grade of C or better on the Excelsior College Maternal and Child Nursing Exam (NURX-315) within five years prior to entering the second year of the ADN program. Have an official report send to the Office of Admission.

Students will receive study materials and paperwork to register for the in-house Fundamentals of Nursing exam when they complete step #1 meeting with Laura Earl.

Requirement #5: Transfer Credit Evaluation (check only one)

_____ Submit official transcripts of all previous colleges attended to the Office of Admission. After your transcripts have been reviewed, transfer credit will appear in your MyGCC record, and an email will be sent to your GCC student email address regarding placement testing requirements. It is your responsibility to check to ensure all transfer credit has been applied. **If testing is required** call the Testing Center to schedule at (413) 775-1821.

_____ I have not attended another college. I have only attended GCC.

Requirement #6: Math

_____ Complete the placement assessment in math with scores placing out of MAT 096 within the last five years, OR

_____ Preparatory Course for Statistics (MAT 014 or MAT 014S) OR Intermediate Algebra (MAT 096) OR a higher level math course at GCC or another college with a C+ or better within five years prior to entering the program, OR

_____ Complete an equivalent or higher level math course at a previously attended college with a grade of C+ or better within five years prior to entering the program.
Requirement #7: Academic courses (check all)
Complete all first year general education courses as follows:

- BIO 215  Anatomy and Physiology I  C+ required within 5 years*
- BIO 216  Anatomy and Physiology II  C+ required within 5 years*
- PSY 217  Human Growth and Development  C required within 7 years^* 
- ENG 101, 103 or 105  English Composition I  C required
- PSY 101  Principles of Psychology  C required
- SOC 101  Principles of Sociology  C required

* Currency exams are available for courses with a currency requirement that were successfully completed more than five years prior to entering the program. Call (413) 775-1816 to check on your eligibility for these exams.

^College Board CLEP test required if completed more than seven years prior to entering the program.

Requirement #8: Test for Essential Academic Skills (TEAS)
- Complete the TEAS test with a composite score (reading, math, science and English) of 65%, including a math score of 70%; English score of 65%; reading score of 71% and science score of 54%, within two years prior to entering the ADN program, and attach a copy of your complete test scores to this application. Log on to the testing website (www.atitesting.com) for information about the exam, to purchase study materials, to create an account and to register for a testing date. There is a testing fee required when you register for the exam. Test results from other testing sites are accepted, but the testing fee may be higher at other locations. The college will not download and print scores from ATI.

Please read the following before signing your application:
Final enrollment in the ADN Program is conditional upon completion of the following items. Detailed information about completing these requirements will be sent to students with their program acceptance or waitlist packet (refer to the ADN Informational Packet at http://www.gcc.mass.edu/admissions/health-careers/). The information below will help you to plan ahead for the timely completion of requirements in the event you are accepted. The deadlines posted in the students’ acceptance packet are strictly enforced. Students who do not have these items completed by the posted dates WILL BE REPLACED by students on the waiting list!

1. Massachusetts Department of Public Health currently required immunizations for post-secondary students
2. Authorization to Release Information to Clinical Facilities
3. Student Health History & Physical Attestation Form
4. Immunizations & TB Risk Assessment Form.
5. CORI (Criminal Offenders Record Information) Request Form.
6. American Heart Association Basic Life Support (BLS-Instructor-led or Heart Code BLS) CPR/AED course (cover adult, child and infant).
7. Cumulative GPA (grade point average) at GCC of 2.0.
8. Submit proof of current PN licensure.
9. Completion of NUR 112 (Introduction to Professional Nursing and the Nursing Process). This course is offered during the summer before entrance into the program. You will receive information about this requirement before the start of summer classes.

****Meeting with the Assistant Dean of Nursing
It is highly suggested that you schedule a meeting to go over the program expectations and a chance for you to ask questions of what is expected while in the program. Call (413) 775-1758 to schedule this meeting.
Successful completion of the Associate Degree Nursing Program requires proficiency in the performance of a variety of skills. Technical standards, meant to clarify minimal standards for essential affective and psychomotor functions, require students to:

1. Be ambulatory
2. Be able to lift a minimum of 50 lbs
3. Possess fine motor coordination required to perform such technical skills as preparation and administration of medications
4. Have visual acuity to perform technical skills such as physical assessment, preparation of proper dosage of medications
5. Have auditory perception allowing effective use of stethoscope and communication
6. Have emotional stability required to exercise sound judgement and intervention activities
7. Have emotional maturity to develop appropriate therapeutic relationships

By signing this application, you are indicating that you have read and understand these requirements.

Required Signature: All of my application requirements for the ADN program have been completed.

Student’s signature_______________________ Date_________________________

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Office Use Only:

Date/Time of first submission ___________________ Signature, Admission Staff

Date/Time of second submission, if applicable ___________________ Signature, Admission Staff

If you have any questions about the completion of the attached requirements, please contact Laura Earl at (413) 775-1816, or by email at earl@gcc.mass.edu.

Please note that the requirements and procedures for application to health occupation programs are subject to revision. It is the responsibility of the student to maintain contact with the Office of Admission, or visit the GCC website, for the most up to date application form and information regarding changes to requirements and procedures.

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Greenfield Community College is an affirmative action/equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, genetic information, gender identity or sexual orientation in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and college policies. The College prohibits sexual harassment, including sexual violence. Inquiries or complaints concerning discrimination, harassment, retaliation or sexual violence shall be referred to the College’s Affirmative Action and/or Title IX Officer at 413-775-1312, the Massachusetts Commission Against Discrimination, the Equal Employment Opportunities Commission, or the United States Department of Education’s Office for Civil Rights.

8/19